

## Calendar of Events

jazanza@caihouston.org

August 30, 2025

**Board Leader Certificate Program**  
**The Lake House at Grand Central Park**  
**1039 Lake House Drive**  
**Conroe, Te 77304**

08:30 AM - 04:00 PM CST

Jesus Azanza, (713) 784-5462

jazanza@caihouston.org

*Whether you live in a condominium, homeowners association (HOA) or other type of community, the CAI Board Leader Development Workshop highlights what every board member needs to know to lead and serve effectively.*

*This presentation will include an update on the current Texas Legislative Session!*

*The course consists of five modules intended to educate and inform participants while providing ample opportunity for questions from the audience.*

*Module 1: Governing Documents and Roles & Responsibilities*

*Module 2: Communications, Meetings and Volunteerism*

*Module 3: Fundamentals of Financial Management*

*Module 4: Professional Advisers and Service Providers*

*Module 5: Association Rules and Conflict Resolution*

### **SCHEDULE - SATURDAY, AUGUST 30, 2025**

**8:30 - 9:00 am — Continental Breakfast & Introductions**

**9:00 - 10:15 am — Workshop: Review of Educational Modules**

**10:15 - 10:25 am — Break**

**10:25 am - 11:45 am — Workshop: Review of Educational Modules**

**11:45 am - 12:15 pm — Lunch**

**12:15 pm - 1:45 pm — Workshop: Review of Educational Modules**

**1:45 - 2:30 pm — Workshop: Review of Educational Modules**

**2:30 - 2:40 pm — Break**

**2:40 - 4:00 pm — Workshop: Review of Educational Modules & Q&A**

*\*Schedule is subject to change to accommodate questions from the audience.*

### **EDUCATION SPONSORS**

**(CLICK HERE TO VIEW ALL OF OUR 2025 PREMIUM PARTNERS)**

**REGISTRATION (THIS EVENT IS BEING HELD IN PERSON, A VIRTUAL OPTION WILL NOT BE AVAILABLE.)**

*The CAI Greater Houston Chapter Board of Directors have approved offering this training for FREE (\$75 value) to community association volunteer leaders in 2025. SEATING IS LIMITED TO 75!*

**\$0 - Community Association Volunteer Leaders (Members/Non-Members)**

**\$75 - CAI Member (Manager/Business Partner)**

*\$85 - Non-Member (Manager/Business Partner)*

**TOOLBOX**

*With your registration you will receive a complete toolbox of resources containing:*

*The Board Member Tool Kit*

*The Board Member Tool Kit Workbook*

*Community Association Leadership: A Guide for Volunteers*

*Managing & Governing: How Community Associations Function, by Clifford J. Treese*

*The Homeowner & the Community Assoc. brochure*

*From Good to Great: Principles for Community Association Success brochure*

**LOCATION**

*The Lake House at Grand Central Park*

*1039 Lake House Drive*

*Conroe, TX 77304*

*Interested? Contact Jesus Azanza, Executive Director, [jazanza@caihouston.org](mailto:jazanza@caihouston.org) or 713.784.5462.*

**PRESENTER**

*PRESENTER*

*Noelle Hicks  
RMWBH*

*Questions? Contact Jesus Azanza, Executive Director, [jazanza@caihouston.org](mailto:jazanza@caihouston.org) or 713.784.5462.*

September 3, 2025

**M-100: Essentials of Community Association Management**  
09:00 AM - 05:00 PM CST

September 16, 2025

**CMCA Review (In-Person)**  
**Steeplechase Community Center**  
**11250 Steepleway Blvd**  
**Houston, TX 77065**  
09:00 AM - 01:30 PM CST  
Jesus Azanza, 713.784.5462  
jazanza@caihouston.org

*Planning on taking the CMCA exam? We invite you to join national guest speaker Thomas Engblom, Ph.D, CMCA, AMS, PCAM, ARM, CPM, for a review class that includes study tips to help our managers pass the exam. Participants must have completed their M100 to participate in the class.*

*The Certified Manager of Community Associations (CMCA) is the only international certification program designed exclusively for homeowner and condominium associations and cooperatives managers. The CMCA recognizes individuals who have demonstrated the fundamental knowledge required to manage community associations.*

*Class is limited to 50 registrants, register early!*

*Lunch is provided*

*No charge for community association managers or business partners who have completed their M100*

*Event Details*

*When: Tuesday, September 16, 2025*

*Time: 9:30 am - 1:30 pm*

*Where: Steeplechase Community Center (11250 Steepleway Blvd, Houston, TX 77065)*

*Attire: Business Casual*

*Cost to Attend: \$0*

*Pearson Vue Testing Facilities: Participants are encouraged to schedule their CMCA Exam soon after taking the review course. Available Pearson VUE testing facilities can be found online.*

September 20, 2025

**Galveston Beach Cleanup**  
**Menard Park (27th and Seawall)**  
08:30 AM - 11:00 AM CST  
Jesus Azanza, 713.784.5462  
jazanza@caihouston.org

*Join the CAI Greater Houston Chapter on Saturday, September 20, 2025 at 8:30 am to help reduce litter, protect our ocean, and raise awareness about litter and plastic pollution. Stick around afterwards and join us for lunch at Fish Tales (a short walk from meeting location)! Lunch is only provided to those who assist with the cleanup, walk-ins after the event will not be provided lunch.*

*Meeting Location: Menard Park (27th and Seawall)*

**>>> CLICK HERE TO REGISTER — PLEASE BE SURE TO LIST YOUR COMPANY NAME AS "CAI HOUSTON" SO THAT WE CAN EASILY IDENTIFY OUR GROUP <<<**

*This year marks the 40th anniversary of the Texas Adopt-A-Beach program! Make plans to join us and volunteers around the world as we clean shores during the International Coastal Cleanup. Registration begins at 8:30 a.m. and the cleanup is from 9 am until 11:00 am.*

*Volunteers are asked to wear closed-toe shoes and bring plenty of drinking water. Adopt-A-Beach will provide all necessary cleanup materials.*

*About the Texas Adopt-A-Beach Program:*

*Since the first cleanup in 1986, more than 551,000 Texas Adopt-A-Beach volunteers have picked up nearly 10,000 tons of trash from Texas beaches, some of it originating from as far away as South America.*

*Due to tide patterns in the Gulf, trash dumped anywhere in the gulf is likely to end up on a Texas beach. Volunteers record information such as the source and type of debris collected on data cards. This data has been instrumental in the passage of international treaties and laws aimed at reducing the amount of offshore dumping.*

*Keeping Texas beaches clean and safe is an economic as well as environmental priority. Coastal tourism, a \$7 billion industry, and commercial fishing, a \$1.9 billion business, demand clean beaches and a healthy gulf to thrive.*

October 1, 2025

**2025 Legal Seminar**  
**Houston Racquet Club**  
**10709 Memorial Club Dr**  
**Houston, TX 77024**  
01:00 PM - 06:30 PM CST  
Jesus Azanza, 713.784.5462  
jazanza@caihouston.org

*Expand your community association knowledge and discover innovative ways that help you stay competitive while keeping your community out of legal trouble. During the CAI Greater Houston Chapter 2025 Legal Seminar, you will engage in learning experiences in a variety of formats, encounter diverse perspectives, and explore new ways to guide and manage your associations.*

*This is the premier legal seminar in the state that delivers Texas-specific legal information on HOAs and condominium associations. Take advantage of this opportunity to gain wisdom from legal experts, each of whom will share actionable tools and insights you can take back to the office.*

#### **WHO SHOULD SIGN UP?**

*Homeowners association board members and volunteers  
HOA and condo Association managers  
Businesses and contractors that support community associations*

#### **VENUE**

*Houston Racquet Club  
10709 Memorial Dr , Houston, TX 77024*

#### **REGISTRATION**

*CAI Member - \$100  
Non-Member - \$150*

#### **SCHEDULE - Wednesday, October 1, 2025**

*12:00 - 1:00 pm  
Registration*

*12:15 – 12:45  
Pre-Legal Seminar Member Orientation & Q&A (Open to new and current CAI members, lunch not provided. Participants must be registered for the Legal Seminar to attend.)*

*1:00 - 1:15 pm  
Welcome & Introductions*

*1:15 - 5:00 pm  
Education (sessions TBD)*

*5:00 - 6:30 pm  
Cocktail Reception*

#### **PARKING**

*Surface parking is available onsite.*

## EDUCATION

*The CAI Greater Houston Chapter 2025 Legal Seminar is pending 4.0 hours of CE credits by Community Association Managers International Certification Board (CAMICB) to fulfill continuing education requirements for the CMCA® certification.*

## SPONSORSHIP OPPORTUNITIES

*The CAI Greater Houston Chapter 2025 Legal Seminar will allow you to increase your profile and align your company with the premier virtual event in the HOA and condominium community industry in Texas. CAI Greater Houston has an impressive track record of presenting compelling speakers who discuss timely legal and policy issues that affect the volunteer leaders and managers of community associations throughout Texas. The 2025 Legal Seminar draws HOA and condominium community volunteer leaders, management companies, independent managers and consultants, homeowners, and others who have a vested interest in community associations. During this year's seminar we anticipate 125+ participants — so what are you waiting for? Become a sponsor and gain exposure in front of a captive audience! To become a sponsor, contact Jesus Azanza, Executive Director at [jazanza@caihouston.org](mailto:jazanza@caihouston.org) or 713.784.5462.*

*Reception Sponsor - \$2,000 (2 available)*

*Company logo and URL link on event webpage, promotional emails, and event signage*

*Specialty drink in custom cup with company logo*

*Pre- and post-attendee contact list*

*4 complimentary registrations*

*Minute-at-the-mic to introduce your company*

*Lanyard Sponsor - \$1,500 (1 available)*

*Company logo and URL link on lanyard, event webpage, promotional emails, and event signage*

*Pre- and post-attendee contact list*

*2 complimentary registrations*

*Snack Break & Beverage Station Sponsor - \$750 (4 available)*

*Company logo and URL link on event webpage, promotional emails, and event signage*

*Company logo on napkins*

*Company logo on coffee cups*

*Pre- and post-attendee contact list*

*1 complimentary registration*

*Tabletop Sponsor - \$750 (6 available)*

*Company logo and URL link on event webpage*

*Company logo on presentation screen backdrop*  
*Company logo and URL link on all promotional emails*  
*6' display table in pre-function area (bring your marketing materials and banners!)*  
*Pre- and post-attendee contact list*  
*1 complimentary registration*



October 24, 2025

## **Charity Golf Tournament - Cypresswood Golf Club**

**Cypresswood Golf Club**

**21602 Cypresswood Dr**

**Spring, TX 77373**

**08:00 AM - 02:30 PM CST**

**Jesus Azanza, (713) 784-5462**

**jazanza@caihouston.org**

*The 2025 CAI Greater Houston Chapter Charity Golf Tournament is ALL ABOUT THE KIDS! Join us on October 24th for a fun-filled day of golf, games, prizes, and much more as we support a cause near and dear to our hearts — Kids' Meals. 100% of the tournament's net proceeds will be donated and aid in the quest to end childhood hunger for tens of thousands of young Houstonians.*

*In addition to playing and sponsoring the tournament, we ask that everyone in attendance bring juice boxes and/or cereal for use in trail mix. Volunteers will be ready onsite to accept your donation which will be transported to a nearby distribution facility where it will be packaged and distributed to children in need.*

### **REGISTRATION**

*Includes 18 holes of golf, breakfast, lunch, awards, prizes, swag bags, two drink tickets, raffle ticket, and a fun time! First-timers, weekend golfers, master players, and all other skill levels are encouraged to play. A limited number of Spectator Passes will be available for community association managers who would like to attend but not play.*

*Individual Player Registration: \$160 - CAI GHC Member / \$200 - Prospective Member  
Foursome (Team) Registration: \$625 - CAI GHC Member / \$800 - Prospective Member  
Spectator Donation Pass: \$100 (Applicable to all who are not playing or sponsoring.  
Includes access to golf cart, must pair with another spectator due to limited cart availability. )*

**ATTENTION COMMUNITY MANAGERS, BOARD LEADERS, AND MANAGEMENT COMPANY STAFF:** *If you would like to attend, please select the "Spectator Donation Pass" when registering. A suggested donation amount is \$100 to attend and includes breakfast, lunch, a swag bag, drink and raffle tickets, and much more! if you cannot make a donation, please contact Taylor Cochran at [tcochran@caihouston.org](mailto:tcochran@caihouston.org) to coordinate a "sponsor" to help offset the cost to attend.*

### **SPONSORSHIP OPPORTUNITIES**

*Sponsors (excluding Raffle Sponsors) have the option to provide swag items in the Grab Bags provided to players and guests. As a reminder, this is a CHARITY FUNDRAISING EVENT with 100% of the net proceeds benefiting Kids' Meals, help CAI Greater Houston end childhood hunger by becoming a sponsor! Sponsorship amounts listed are suggested minimum amounts required to purchase. Of course, this event is for the kids, going above and beyond the sponsorship prices listed below are encouraged!*

*To become a sponsor contact Jesus Azanza, Executive Director,  
at [jazanza@caihouston.org](mailto:jazanza@caihouston.org) or 713.784.5462.*

*Title Sponsor - \$5,000 (1 available)*

*Four (4) Golfers  
Sixteen (16) Drink Tickets  
Hole Sign with Company Logo (assigned by CAI)  
Exclusive Banner at Tournament  
Ability to have Canopy Tent and Table/Booth near Pavilion (Premium Location)  
Reserved Table during Awards Ceremony*

*Recognition during Awards Ceremony  
Company logo on Golf Balls & Tee Packs  
Company logo on event signage  
Company logo on table centerpiece markers  
1-minute address to event participants  
Company logo and URL link on event webpage and promotional emails*

*Champion Sponsor - \$2,500 (2 available)*

*Four (4) Golfers  
Eight (8) Drink Tickets  
Hole Sign with Company Logo (assigned by CAI)  
Recognition during Awards Ceremony  
Company logo on event signage  
Company logo on table centerpiece markers  
Company logo and URL link on event webpage and promotional emails*

*Birdie Sponsor - \$2,000 (multiple available)*

*Two (2) Golfers  
Four (4) Drink Tickets  
Hole Sign with Company Logo (assigned by CAI)  
Recognition during Awards Ceremony  
Company logo on event signage  
Company logo on table centerpiece markers  
Company logo and URL link on event webpage and promotional emails*

*Beverage & Snack Cart Sponsor - \$3,000 (1 available)*

*Two (2) tickets to attend (does not include golf play)  
Signage with company logo on beverage cart  
Golf cart to ride behind the beverage cart  
Breakfast and lunch for company representatives working the event  
Each golfer receives two drink tickets with your company logo  
Company logo on event signage  
Company logo and URL link on event webpage and promotional emails*

*Photography Sponsor - \$3,000 (1 available)*

*Three (3) tickets to attend (does not include golf play)  
Two (2) golf carts to be used by sponsor and photographer  
Company logo on all official tournament photos  
Company logo on event signage  
Company logo and URL link on event webpage and promotional emails*

*Launcher Sponsor - \$2,500 (1 available)*

*\*Players will have the opportunity to launch a custom golf ball (at a designated hole) down the fairway to land on the green and the team will finish the hole from the best landed spot.*

*Company logo on Golf Ball Launcher  
Two (2) tickets to attend (does not include golf play)  
Two (2) chairs and a 6' table (tents to be provided by the sponsor)*

*Hole Sign with Company Logo*  
*Breakfast and lunch for company representative working the event*  
*Raffle Prize for Closest to the Pin in name the name of sponsor*  
*Company logo on event signage*  
*Company logo and URL link on event webpage and promotional emails*

*Beat the Pro Sponsor - \$2,500 (1 available)*

*\*One lady pro will be stationed on a Par 3 and players can challenge her to a fun spin on the closest to the pin contest.*

*Two (2) tickets to attend (does not include golf play)*  
*Two (2) chairs and a 6' table (tents to be provided by the sponsor)*  
*Hole Sign with Company Logo*  
*Breakfast and lunch for company representative working the event*  
*Raffle Prize for Closest to the Pin in name the name of sponsor*  
*Company logo on event signage*  
*Company logo and URL link on event webpage and promotional emails*

*Watering Hole Sponsor - \$2,000 (2 available, non-competing companies)*

*Two (2) tickets to attend (does not include golf play)*  
*Two (2) chairs and a 6' table (tents to be provided by the sponsor)*  
*Hole Sign with Company Logo (placed next to watering hole coolers)*  
*Company logo on water bottles*  
*Company logo on event signage*  
*Company logo and URL link on event webpage and promotional emails*

*Player Swag Bag Sponsor - \$2,000 - SOLD!*

*Two (2) tickets to attend (does not include golf play)*  
*Company logo on bags distributed to players and guests*  
*Opportunity to include a giveaway item (provided by the sponsor)*  
*Company logo on event signage*  
*Company logo and URL link on event webpage and promotional emails*

*On-Course Lunch Sponsor - \$1,750 (4 available)*

*Three (3) tickets to attend (does not include golf play)*  
*Opportunity to distribute lunch to players – great networking opportunity!*  
*Breakfast and lunch for company representatives working the event*  
*Company logo on napkins and disposable water cups*  
*Company logo on event signage*  
*Company logo and URL link on event webpage and promotional emails*

*Breakfast Sponsor - \$1,500 (4 available)*

*Two (2) tickets to attend (does not include golf play)*  
*Breakfast and lunch for company representatives working the event*  
*Company logo on napkins and disposable coffee cups*  
*Company logo on event signage*  
*Company logo and URL link on event webpage and promotional emails*

*Hole Sponsor - \$1,000 (multiple available)*

*Two (2) tickets to attend (does not include golf play)*

*Two (2) chairs and a 6' table at designated hole (tents provided by sponsor)*

*Hole Sign with Company Logo*

*Breakfast and lunch for company representative working the event*

*Company logo on event signage*

*Company logo and URL link on event webpage and promotional emails*

*Swag Bag Insert Sponsor - \$250 (5 available)*

*Opportunity to include a promotional item in Swag Bag (200 qty) — smaller items recommended and must be delivered by October 4, 2024.*

*Company name on event signage*

*Company name on event webpage*

*Raffle Sponsor - \$250 (UNLIMITED)*

*Raffle item purchased by CAI Greater Houston Chapter and provided to winner on behalf of sponsor*

*Company name on event signage*

*Company name on event webpage*

#### *SCHEDULE — FRIDAY, OCTOBER 24, 2025*

*7:30 am - 9:00 am*

*Hole Sponsor Set-up*

*8:00 am*

*Registration/ Driving Range/Breakfast*

*9:00 am*

*Shot Gun/4-Player Scramble*

*11:30 am*

*Lunch Delivered On Course*

*2:00 pm*

*Awards Ceremony & Light Bites*

*2:30 pm*

## *Check Presentation*

### *LOCATION*

*Cypresswood Golf Club  
21602 Cypresswood Dr  
Spring, TX 77373*

### *PLAYER GAMES, AWARDS, AND MORE!*

#### *Team Awards*

*1st place  
2nd place  
3rd place  
Dead Ass Last?*

*Mulligans - \$10 (maximum of two per player, eight per team)  
Because everybody deserves a second chance!*

*?*

*Bubba Drive - \$20 (per team only)*

*On a par 5, player will have the opportunity to drop their ball 150 yards from the green.*

*?*

*Mercy Putt - \$20 (per team only)*

*Pick up one you'd like to have back and use on any hole to improve your score. Must be used before anyone in the foursome putts on the hole.*

*?*

*\*To purchase for yourself or team, email Jesus Azanza, [jazanza@caihouston.org](mailto:jazanza@caihouston.org) or call 713.784.5462. Player games and mulligans will also be available for purchase onsite.*